

APPLICATION FOR CERTIFICATE OF OCCUPANCY

CITY OF FREDERICKSBURG BUILDING & DEVELOPMENT SERVICES

715 Princess Anne Street/P O Box 7447, Fredericksburg, Virginia 22404

Phone: (540) 372-1080 Fax: (540) 310-0636

To the Code Official and Zoning Administrator: As required by the Zoning Ordinance, application is hereby made for a Certificate of Occupancy (CO) as follows:

Property Address _____ Zone _____

Property Owner _____

Mailing Address of Owner _____

Trade Name of Business _____

Mailing Address of Business _____

Last Use _____ Proposed Use _____ Const Type _____

SF of Area _____ Use Group _____ Max # of Occupants _____ # Seats _____

Number of Off-Street Parking: # Required _____ # Provided _____

Handicap Parking Spaces: # Required _____ # Provided _____

Number of Residential Units Existing _____ Residential Units Added _____

If additional Residential Units are being added, the applicable water and sewer (w/s) connection or availability fee must be paid before a CO is issued.

Will additional places of business or manufacture be served through existing w/s service:

Yes _____ No _____ If yes, applicable w/s connection or availability fees must be paid before a CO is issued.

Signs to be erected re-lettered or replaced: Yes _____ No _____

If yes, a sign permit application is required along with the CO. If located within The Historic District, approval must be given by the Architectural Review Board prior to the issuance of a sign permit by B&DS.

Applicant Signature

Mailing Address

Phone # _____

Fax # _____

Fee \$ _____ Revenue # _____ Date _____ Certificate # _____

SPECIAL CONDITIONS: _____

Approval: _____
Code Official Date Zoning Administrator Date